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AUG 30 2010

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TOM DiPalma

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Ms. Lisa Matta,
 Dept. of Industrial Relations
 Division of Occupational Safety & Health
 PSM R6 D3
 1450 Enea Circle, Suite 550
 Concord, CA 94520 7005

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PS Form 3800, August 2008 (Reverse) PSN 7530-02-000-9047

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		<input type="checkbox"/> Agent <input type="checkbox"/> Addressee	
		B. Received by (Printed Name)	C. Date of Delivery
1. Article Addressed to: <p style="text-align: center;">Ms. Lisa Matta, Dept. of Industrial Relations Division of Occupational Safety & Health PSM R6 D3 1450 Enea Circle, Suite 550 Concord, CA 94520-7996</p>		D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No	
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7009 1680 0002 3482 1744			

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

CAI/OSHA Doc. Request
 Inspection # 014324187

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J. W. Hartwig
Manager

**Health, Environment &
Safety**
Chevron Products Company
P. O. Box 1272
Richmond, CA 94802-0272
Tel 510 242 1400
Fax 510 242 5353
jwha@chevron.com

August 30, 2010

Ms. Lisa Matta
Department of Industrial Relations
Division of Occupational Safety and Health
PSM R6 D3
1450 Enea Circle, Suite 550
Concord, CA 94520-7996

Cal/OSHA Document Request – Inspection #314324187 – Chevron Richmond Refinery

Dear Ms. Matta:

The attached accident investigation report satisfies Item 2 on page 2 of Cal/OSHA's Document Request dated July 29, 2010. As agreed to with Mr. Thomas DiPalma of my staff, we are submitting the accident investigation report by August 30, 2010.

1. Copy of Accident Investigation

A copy of the accident investigation report is attached.

For reference, below is a list of abbreviations used in the investigation report (listed in the order that they appear):

- HO = Head Operator
- CFD = Chevron Fire Department
- STL = Shift Team Leader
- AMR = American Medical Response
- IPR = Intensive Process Review
- QNLR = Quick Near Loss Report
- JLA = Job Loss Analysis
- TSS = Technical Shared Services
- B&S = Blending and Shipping
- EE = Employee
- PPE = Personal Protective Equipment
- LPS = Loss Prevention System

Ms. Lisa Matta
Department of Industrial Relations
PSM R6 D3
August 30, 2010
Page 2

- C/A = Corrective Action
- PM = Preventive Maintenance
- NI = Needs Improvement
- SME = Subject Matter Expert

The following immediate corrective actions were taken following the incident that occurred on July 25, 2010:

1. Management personnel (including the Refinery Manager, the Area Manager, the Area Section Head, the Wharf Supervisor, and the Wharf Operating Assistant) held separate safety meetings to discuss the incident. The emphasis of those meetings was on preventing a reoccurrence of the incident. Rope inspection procedures were reviewed and included discussions on the correct way to handle rope frays and how to respond to ropes binding on the rotating capstan. The operators were again told that the proper response to ropes binding on the capstan was to stop the winch and then unbind the ropes. Reporting and documenting of near misses was also encouraged.
2. All Wharf operator crews performed an additional inspection of all mooring ropes and removed any ropes not in good condition.
3. Updated the "Tying-Up Ships" job aid and the "Line Handlers Checklist" job aid to specifically include a warning on maintaining a safe distance from the rotating capstan and a warning that frays on the rope can cause the rope to bind up on the capstan and cause injury.

The Richmond Refinery considers all or part of the attached information to be Confidential Business Information (CBI) under both California and federal law. As a consequence, the Richmond Refinery requests that Cal/OSHA maintain the attached information indefinitely as CBI and requests immediate notification if Cal/OSHA disagrees with this request.

For questions, please contact Mr. Thomas DiPalma at (510) 242-2233.

Sincerely,


Jeff W. Hartwig

Attachment